

**Annex 3 – Call for Application**

**CALL FOR APPLICATION FOR NR. .... GRANTS  
FOR ONE-MONTH INTERNSHIPS IN EUROPE**

**Project:** ....  
**Funding body:** European Commission  
**Promoter:** .....

**Hosting country:**

**Period:**

**Duration:**

**Deadline for applying:**

**RECIPIENTS AND PARTICIPATION REQUIREMENTS**

The call is aimed at students enrolled in vocational education and training courses in .....in the following vocational sectors:

Cooking and hospitality sector

**PROJECT ACTIVITIES**

Students selected for internship grants undertake to take an active part in all the activities described below.

**Before departure**

- Assessment test of English language or country of destination skills on the EU Academy-OLS online platform (if available);
- Course in English or the target country language on the EU Academy-OLS online platform, at least 20 hours (if available);
- Training module on interculture;
- Pre-departure orientation activities;
- Pre-departure information meetings at school.

**During the stay abroad**

- Orientation activities during the first days of stay;
- Unpaid internship in a company;
- Monitoring the learning process during the internship.

**On return from mobility**

- Completion of the final evaluation questionnaire (based on European Mobility Tool questionnaire);
- Second assessment test of the English language skills or target country skills acquired through the mobility on the EU Academy-OLS online platform (if available);
- Feedback and activities in classes from peer to peer (e.g. with videos, discussions,...);
- Recognition of the internship period as part of the internship or work-school alternation hours envisaged in one's educational pathway, if the activity is part of the curricular activities of one's school (if applicable);
- Certification of competences and issue of the following documents:



- Europass "Curriculum Vitae"
- Europass Mobility certification (if applicable)
- Any letters of reference and/or certificates issued by foreign companies (optional).

## ORGANISATIONAL ASPECTS

The project covers the following costs incurred by the promoter:

- Definition of the mobility contract and the Learning Agreement;
- Organisation of the departure;
- R/C civil liability and work accident insurance;
- Any additional travel and health insurance, which may be activated at the promoter's discretion;
- Round-trip travel;
- Accommodation;
- Food;
- Local transport;
- Monitoring, tutoring and evaluation by tutors.

## APPLICATION AND SUBMISSION DEADLINE

The students interested can send their application by ...., by filling in the following documents (attached to this call):

- Application form
- Motivation letter (in English)
- Short (30'') video on self-presentation, motivation, expectations, etc. in English (it is possible to show knowledge of the language of the Country of destination)
- CV in English (can be made online in [Europass website](#))
- Copy of passport for travelling abroad (valid for at least 6 months after your intended return date) and of the Health Insurance Policy valid in EU
- Passport size picture

The abovementioned documents have to be sent to this email address: [add email address] or to be hand-delivered to the office [name of the office/appointed staff].

## SELECTION OF PARTICIPANTS

The candidates will be selected on the following criteria:

- Motivation
- Self-determination
- Professional skills
- Language skills

When selection phase is completed, all candidates who participated in the selection process are informed.

## INFORMATION

For information and/or clarifications on the call for applications, please send an email to the following address [email] or contact the following telephone number [telephone].



## COVID-19

For teachers: be in contact with your European twinning partner to decide which documents are required by Covid-19 regulations in the hosting countries, depending on the evolution of the pandemic. Inform the students in this call.

